

Prince George's County Running Club

Board Meeting Minutes: March 7, 2018

Time: 7:04pm

Location: Prince George's Plaza Community Center

Board Members Present:

Cindy Cohen

Rebecca Cormeny

Maria Green

Yvonne Hill

Lisa Jordan

Ndegwa Kamau

Fai Nelson-Peyton

Chris Nichols

James Roberts (by phone)

Mark Shroder

Joann Tschiffley

Kaya Walton

Absent Board Members: Markeshia Gould and Tina Nixon

Quorum present? Yes

Proceedings:

Meeting called to order by President, Ndegwa Kamau

Agenda Items:

- 1: Agenda review
2. Upcoming Races
3. Other board matters/reports
4. Upcoming Events
5. Evaluation, review, and appreciations

1. Upcoming Races

Springburst April 28, 2018

Rebecca Cormeny is the race director for the Springburst 8K race on April 28, 2018.

T-shirts need to be ordered. Ndegwa stepped in and secured a price for the T-shirts from Brian (the T-shirt vendor). Joann will follow up with Brian and coordinate order of T-shirts with Rebecca. Rebecca and Ndegwa suggested using last year's T-shirt order as a guide for ordering this year's T-shirts.

Volunteers are needed and Chris will send an email to club members asking for volunteers. Chris said she couldn't access the SignUpGenius online site that the club uses to track people volunteering for club races and other activities. Once Chris has access to SignUpGenius, she will provide details for the volunteer tasks. A couple of examples:

Sweeper: follows last runner on the course. Can ride a bike. Shift: 8:00am to 10:00am

Course Marshall: directs runners on the race course. Shift: 7:00am to 10:30am

2. Other Board Matters/Reports

First AID Kits

The president purchased first aid kits for all the weekly runs and training coaches. Within the next couple of weeks, every weekly run leader and coach will have first aid kits.

Monthly Newsletter

Cindy will issue the monthly club newsletter the second week of every month.

Club Challenge

The club paid the MDRRCA its portion (\$279) for 31 club members that registered for the 10 mile Club Challenge.

Ndegwa thanked Cindy and Chris for organizing the team and volunteers for the club challenge.

Treasurer's Report

Mark presented a draft budget for 2018. The board agreed to review and approve the club's budget in April. Mark then requested the board to approve upcoming expenses detailed in the annual operations budget that might be required before the board's approval of the club's overall budget. There were no objections. There were specific motions to approve the following:

Chris motioned to approve spending \$550 for a 10 x10 booth rental at the Teens for Tots expose on May 5, 2018. Cindy seconded the motion and board approved it.

Ndegwa motioned to approve spending any Springburst race expenses. Chris seconded the motion and the board approved it.

Cindy reminded the board that we already approved and allocation of up to \$500 for advertising. Please see January 2018 board meeting minutes for more details.

The budget discussion initiated a lot of ideas and thoughts about the club's priorities, program activities, and overall mission. The board quickly realized it needed set aside another meeting to continue the rich and diverse discussion about the club's budget plans.

Girls on the Run Proposal

Kaya presented a draft [proposal](#) of partnering with GOTR. The proposal also included decision points for the board, including defining what are our expectations for partnering with GOTR.

The board affirmatively responded to the proposal and encouraged exploring a viable partnership with GOTR.

Items Tabled for Next Meeting

Decision Log

Meeting adjourned at 8:36pm

Minutes submitted by Lisa M. Jordan